

## WIRRAL COUNCIL

### SCHOOLS FORUM – 27<sup>th</sup> SEPTEMBER 2017

#### REPORT OF THE DIRECTOR OF CHILDREN'S SERVICES

#### CONTINGENCY, SPECIAL STAFF, AND INSURANCE COSTS

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### 1.0 EXECUTIVE SUMMARY

1.1 The purpose of this report is to summarise the current provision for contingency, special staff, and insurance costs for Wirral's maintained nursery, primary, secondary and special schools in accordance with Schools Forum Good Practice Guidance.

### 2.0 SCHOOL SPECIFIC CONTINGENCIES

2.1 This is a dedelegated budget, and is used for exceptional and unforeseen costs, which would be unreasonable to expect the schools and governing bodies to bear.

2.2 Costs met from the contingency budget vary each year, but in the past have included:

- Adjustments for Business Rates, where actual charges are greater than those estimated when setting the budget;
- Support for schools in Key Stage 1 where a larger than usual reception class (above the published admission numbers) requires additional staff;
- Support towards costs of back dated Teacher Pension arrears in specific cases;
- In exceptional cases deficits arising from closing schools;
- Support for managed moves;
- Support for unfunded additional places required in Special Schools.

2.3 At January 2017 Schools Forum it was agreed to dedelegate this budget for primary and secondary maintained schools at £3.63 and £3.01 per pupil respectively. All special schools have agreed to buy back this service.

2.4 The contingency budget for 2017-18 is as follows:

	<b>Budget</b>
	<b>£</b>
Primary Schools	89,500
Secondary Schools	11,000
Specials Schools	<u>155,000</u>
<b>Gross budget</b>	<b><u>255,500</u></b>

As part of the budget for 2018-19 there should be some consideration of the resources supporting Managed Moves (£56,000) transferring to Behaviour Support.

### 3.0 SPECIAL STAFF COSTS

- 3.1 This is another dedelegated budget that makes provision for staff maternity, paternity and trade union facility time for both teaching and non-teaching staff. It may also in certain circumstances meet additional costs arising from staff suspensions.
- 3.2 Maternity costs make up approximately 90% of the overall spend. While a member of staff is on maternity their costs are held centrally, while the school meets the cost of any required supply cover. Costs can vary greatly from year to year depending on the number of maternity cases, and the salary costs of those staff.
- 3.3 This budget also meets paternity costs, by reimbursing the cost of supply cover for the statutory 2 weeks of paternity leave allowed.
- 3.4 The Trade Union Facilities time budget has regard to guidance which confirms that representatives are entitled to reasonable paid time off during working hours to undertake Trade Union duties and relevant training. Wirral like many LA's has a local facility agreement in place. The budget for facility time also includes non-teacher representation. Primary and Secondary schools dedelegated this budget for 2017-18, Special Schools Buyback and there is a separate SLA for Academy schools.
- 3.5 Spend in 2016-17 was as follows:

	<b>Staff Numbers</b>	<b>Cost</b>
		<b>£</b>
Maternity	207	651,200
Paternity	2	2,500
Other	1	5,000
TU		79,800
Special School buy back		(55,100)
Insurance & Recharges		<u>6,700</u>
<b>Total</b>		<b><u>690,100</u></b>

- 3.6 The budget for special staff costs in 2017-18 is as follows:

	<b>Budget</b>
	<b>£</b>
Maternity, Paternity & Other Staff Costs	582,700
TU Facilities (Net cost including Secondary)	86,800
Insurance & Recharges	<u>6,900</u>
<b>Total budget</b>	<b><u>676,400</u></b>

### 4.0 INSURANCE

- 4.1 This budget is to cover the cost of governors' liability insurance for Voluntary Aided schools. A VA school's governing body should insure 10% of the replacement cost of the whole of the school premises. Where a VA school makes a claim under the policy, the Department for Education will normally provide capital grant for the 90% balance of the costs.

- 4.2 For a number of years Wirral schools have dedelegated budget to meet the cost of this insurance. In 2017-18 only Primary schools dedelegated, all secondary VA schools now having converted to Academy status.
- 4.3 VA schools purchase the insurance, and then claim the cost back from the Authority. Spend in recent years from this budget is as follows:

	<b>Spend</b>
	<b>£</b>
2014-15	29,900
2015-16	28,700
2016-17	16,000

- 4.4 It should be noted that even though the governing body need only insure 10% of its premises liabilities, it is essential that proper security measures are taken to protect the premises and appropriate risk management advice to minimise losses is accessed.

In 2018-19 the amount dedelegated will be reviewed and may be reduced. For a small additional premium increased cover has been provided for VA schools which removes the need to purchase a separate policy covering governors' liability.

## **5.0 RECOMMENDATIONS**

- 5.1 That the Forum notes the report.

**Deborah Gornik**  
**Interim Director of Children's Services**